

Dear Parents,

Kindly acknowledge these general points

1. Cover the note books / Diary with cellophane sheet and books with brown cover.
2. Name, Class, Section, Subject should be mentioned on books / note books.
3. All the test copies, EVS, V.Ed., Colouring & Sektch book, G.K., Mental Maths, English-Hindi Writing to be submitted within one week to the class teacher (these all books to be submitted in the school) .
4. Send the books / note books according to the Time Table daily.
5. Diary entries should be filled properly (pg.no. 3, 5).
6. Send complete pencil box with 2 pencils, eraser, sharpener, red pencil & ruler.
7. Send healthy tiffin daily. Maggie, noodles & poha are strictly not allowed.
8. It is compulsory to send one paper napkin, one cloth napkin, one handkerchief and a spoon with the lunch box.
9. Kindly send cap, towel, goggles along with swimming costume for swimming activity.
10. On skating day the child should bring helmet, knee guard, elbow guard along with skates.
11. Parents can meet teachers between 1:30 pm to 2:00 pm on any working day.
12. It is compulsory for all students to come to school in neat, clean & proper ironed School Uniform. Students with altered, incomplete or dirty uniform will not be allowed in the class and will be sent home.
13. Students must come on time to school daily. The habitual late comers (after three warnings) will not be allowed to attend the school.
14. It is compulsory for all students to bring the school Diary daily. Student's information in School Diary must be filled by parents. Parents are also expected to check the School Diary of their ward everyday for any note or circular sent by the teachers and also acknowledge the same.